

FINANCIAL BID
(To be enclosed in a Separate Envelope)

Rates for Providing Attendants / Surveillance Personnel / Cleaner for Transit House and Office Boy for Office

Particulars	Nos of employee	Minimum Wages	Weekly off 1/6 of MW "	Total Minimum Wage	CPF, EDLI and Admn. Charges at 13.61%	"ESI @ 4.75%"	BONUS @ 8.33%	LEAVE @ 8.33%	"SUB TOTAL"	TOTAL	GRAND TOTAL	Additional Employee per day (G.Total / 30 days)
			16.66%		13.61%	4.75%	8.33%	8.33%				30
Attendant (12th Pass)												
Office boy (12th Pass)												
Surveillance personnel Ex serviceman (Skilled)												
Sufaiwala (unskilled)												
Net Total (Fixed Amount) Rs.												
Service Charge												
Cost for consumables including GST in Rs												
TOTAL AMOUNT PER MONTH												

Signature with Date
Name & Designation
Name & Seal of the Firm/Company

Notes :

1. Copy of the specimen Circular of Govt. of NCT of Delhi regarding the current Minimum Wage Rate w.e.f. 01.11.2018 is enclosed herewith for ready reference. Vendors are requested to enclose a copy of the latest Circular based on which rates have been quoted regarding payment of Minimum Wages and other allowances thereto.
2. No separate charge of any nature would be payable on any account.
3. Rates shall be quoted both in figures and in words, any offer containing clerical or arithmetical mistakes shall be liable for rejection.
4. No escalation of percentage of Contractor's Profit Margin/Admn Charges and/or cost of materials / consumables shall be admissible during the term of the contract. Any increase in minimum wages to workmen as per notification of the appropriate government (presently state government) during the tenure of the contract will be reimbursed on actual, and related wage components, on submission of documents of wage disbursement to workmen along with corresponding deposit of PF & ESI. **However, compensation will be limited to the difference of the minimum wages over the wages which were being paid immediately in the month preceding the issue of notification for the increased wage.**
5. Service charges or any other statutory levies has to be paid by the Service provider and included in the rates being quoted.
6. Cost of all the products mentioned in Annexure IV should be included in the quoted rates of the Financial Bid (here the costs of products would be inclusive of GST).
7. The rate should include employee remuneration such as PF/ESI contribution, bonus, house rent allowance, terminal benefits, leave salary etc if any.
8. The Service provider should ensure that at least Minimum Wages is paid to their employees as per notification issued from time to time by Government of NCT of Delhi for Minimum Rate of Wages in Scheduled Employments under the latest Minimum Wages Act, in the National Capital Territory (NCT) of Delhi.

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