

JOINT PLANT COMMITTEE
(An Organization Under Ministry of Steel, Govt. of India)
H.Q: Ispat Niketan, 52/1A Ballygunge Circular Road, Kolkata-19

JPC is looking for young, talented, innovative and dynamic professionals for recruitment as Young Professionals (YPs) on contract basis. Details of the same are given below:

1	Name of position	Young Professional
2	Number of Position	4(Four)
3	Age Limit	Candidates should be below 32 years of age as on 6 th September 2019.
4	Period of Contract	For a period of 3 years.
5	Remuneration (per month)	Rs 60000/- inclusive of Transport Allowance, annual increment of upto 15%, based on performance.
6	Education Qualification	Essential & Desirable- As per Annexure- I
7	Experience	As per Annexure- I
8	Job Description	Young Professional shall be required to cater to changing demand/requirement of the steel industry, Regarding database management, manage, monitor and update the iron and steel database of JPC at a granular level, prepare statistical and sectoral reports, carry out detailed analysis on emerging and current topics (global trade, mining and raw materials, global economic developments and impact on steel, domestic market policy structure, tariffs and non-tariff barriers on Indian steel sectoral indicators etc), develop roadmap for enhancing subscription base, monitor the JPC website and mobile app, conduct industry liaison for tasks as assigned for compiling secondary data, among others. Regarding HR, provide assistance pertaining to framing personnel policies, procedures, and practices as prevalent as per Gol rules and regulations, monitor changes and imbibe best practices in the present procedures that are followed besides preparing a skillset at various level (existing / desired as organization grows) and formulate a roadmap of training and development so as to achieve broader organizational goals, among others. Regarding Finance, provide assistance to accounts finalisation, budget preparation, generation of various MIS reports, preparation of financial statements etc. Well-versed with matters related to GST, Income Tax, PF and other requirements of the Government of India, statutory and otherwise. Conversant with latest financial software modules.

Mode of Recruitment : All the applications received within the stipulated time period shall be scrutinized and shortlisted by a screening committee. The shortlisted applicants would then be interviewed by a Board. Shortlisted candidates are required to carry original documents at the time of interview.

Submission of Applications : Eligible Candidates are required to send scanned copies of completed application from along with self attested documents (as required) @ yp-jpc@jpcsteel.in.

Last Date for receipt of Application : Last date for sending completed application is 27th September 2019, 1700 hrs. Any application received after the due date/time shall be summarily rejected.

NOTE: The terms and conditions of engagement of Young Professionals will be as per guideline uploaded on JPC website @ jpcindiansteel.nic.in

Annexure-I

Number of YP to be engaged	1- YP-Data Bank(Tech)	1- YP-(DataBank-Economics)	1- YP-HR&A	1- YP-F&A
Minimum qualification	• B. Tech/B.E. (Computer Science/IT) MCA	• MSC (Economics)	• MBA/PGDM in HR	• ICA/ICMA
Desirable	B Tech/BE/MCA from reputed institution	Masters from reputed institution	Masters/Post Graduation from reputed institution	
Work Experience (Desirable)	Experience (minimum one year) in dealing with database management, large scale data handling/ data mining.	Experience (minimum one year) in dealing with statistics, econometric modelling, research and analysis preferably with published papers.	Experience (minimum one year) in dealing with personnel/HRD matters preferably in a PSU framework	Experience (minimum one year) in dealing with financial matters.